

Sutton Energy Committee Meeting Minutes

October 16, 2023

Meeting called to order 6:00pm

Attendees: Donna Nicol, Dana Patoine

Business:

- a. Meeting minutes were read and approved from last meeting
- b. Memorandum of Agreement between Town of Sutton and VT Dept. of Buildings and General Services (BGS) signed by co-chair Donna Nicol and David DiBiase, Deputy Commissioner of BGS. Digital and hard copy provided to Town Clerk for the town's records.
 - Waiting to receive invitation to schedule energy assessments for the town office and the fire house.
- c. Received copy of Fully Executed MERP mini-grant agreement between Town of Sutton (signed by Patti McClure and David DiBiase, Deputy commissioner of VT Dept of BGS. Funds held by the Town for the use of the energy committee as per MERP guidelines. Full accounting by the energy committee must be presented to the State each year funds are used.
- d. Digital and hard copies will be provided to both the Town and the Energy Committee.
- e. Due to Donna's family obligations for the rest of the year, the SEC will reconvene in 2024.

Meeting adjourned at 6:30pm